**Approved**

**January 21, 2025**

**Rockford Township**

**Regular Meeting Minutes 7:00 p.m.**

**Call to Order**

Chairperson Supervisor Otten called the meeting to order at 7:35 p.m. at the Rockford Township Hall. Present were Supervisor Dale Otten, Dennis Beise, Nancy Norsby and Troy Beise, and Clerk/Treasurer Rachelle McDougall and Maintenance Matthew Miller.

**Agenda**

A **motion** was made by Supervisor Dennis Beise and seconded by Supervisor Troy Beise to approve the agenda as printed. **Motion carried unanimously**.

**Meeting Minutes** – None

**Continued Items**

**Annual Wages & Benefits for 2024 – Full-time & Part-time Employees**

Supervisor Otten stated they were supposed to receive information regarding this item and they have not. The Board agreed to continue this item to the next meeting.

**Maintenance**

Maintenance employee Miller was present but did not have anything to address. Supervisor Troy Beise questioned Miller if he could clarify which culverts on Deegan needed to be replaced. Miller stated the middle culvert and the east culvert need replacing. The culvert sizes are a 42” and a 48”. Miller is working on pricing for plastic, steel and concrete culverts and noted the township does not have the equipment to do a concrete culvert replacement. Supervisor Troy Beise recommended getting pricing for concrete culvert installation. Miller said he should have the pricing for the next meeting.

**Public Comments** - None

**New Items**

**Planning Commission Recommendations from January 21, 2025**

A **motion** was made by Supervisor Troy Beise and seconded by Supervisor Dennis Beise to approve the January 21, 2025, Planning Commission recommendations. **Motion carried unanimously.**

**Supervisors**

**Supervisor Otten**

Supervisor Otten stated that Bill Daluge resigned Supervisor SEAT A effective as of January 21, 2025. Otten verified that Daluge had to resign.

Resident Duane Rolstad asked Otten what happened and Otten said it was a conflict of interest since he was on another board. Rolstad questioned the Board about Supervisor Troy Beise being on the State Fair Board and the County Fair Board and if that would also be a conflict.

Another resident stated he went to Wright County Soil and Water and asked what Deluges position was on the Board and was told Daluge is an advisor and does not make any rules or regulations.

Supervisor Otten restated that he did verify that Daluge had to resign and could not hold both positions. Resident Rolstad then told the Board that Troy Beise needs to resign also since he is on two boards. Supervisor Otten stated he was not going to debate this further and he will look into this matter pertaining to Daluge and verify if Troy Beise may remain on the Board since he is on two other board for the Fair.

Resident Duane Rolstad wanted to speak and Supervisor Otten allowed him to speak for three minutes. Rolstad stood and addressed the Board stating there has been a conflict on this Board for years. This pertains to everybody and they need to speak up so let’s stop it. Rolstad pointed to Clerk/Treasurer McDougall and told Rachelle that she was the problem. Chairperson Supervisor Otten interrupted and told Rolstad he was not going to allow the verbal attacks against anyone as he just did. Otten told Rolstad if wanted to direct something towards him he did not have a problem with that. Rolstad stated the Board needs to get on an even keel and get the township put back together. Rolstad commented that in his opinion the township has been the laughing stock to the county. Supervisor Otten instructed Rolstad to have a seat and he ended the comments.

**Supervisor Nancy Norsby**

Supervisor Norsby stated the Board should help people navigate the website to make it better and more user friendly. This could be done by having a mobile version available since 60% of users access it from a mobile device. Average visits to the website are 24 visits per day. 36% are from MN and 25% are visits from California even though there is not a Rockford Township in California. Visits to the website are viewing 20% Recycling, 13% Meeting Minutes, and 5% are viewing Hall Rentals. Norsby suggested paying more attention and delivering more up to date information in a timely way. A resident spoke up about the recycling dates are still listed as 2024. Clerk McDougall stated she has not been able to get access to make any updates.

**Supervisor Troy Beise**

Supervisor Troy Beise is continuing to work on getting a plumbing company to view the building for the future restroom updates.

**Supervisor Dennis Beise -** None

**Clerk/Treasurer**

Clerk McDougall stated she has been unable to gain access to the website and called the company last week and was still denied access for unknown reasons. Clerk McDougall will contact the website company again this week and try and gain access again in order to update the website.

**Funds Report** – None

**Review of Claims**

A **motion** was made by Supervisor Dennis Beise and seconded by Supervisor to approve the claims #5566 to claim #5599 for $28,905.37 including payroll. Claim #5596 will be held for $1,000 in order to verify conflicting amounts due for the Wright County Highway Department. This is for the Highway 55 Coalition Membership dues. **Motion carried unanimously.**

**Adjournment**

Supervisor Otten adjourned the meeting at 8:00 p.m.

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Dale Otten (Chairperson)

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Rachelle McDougall (Clerk/Treasurer)