**Approved**

**August 20, 2024**

**Rockford Township**

**Regular Meeting Minutes**

**7:00 p.m.**

**Call to Order**

Chairperson Otten called the meeting to order at 7:00 p.m. at the Rockford Township Hall. Present were Supervisors Dale Otten, Joel Kjome, Dennis Beise, Troy Beise, Nancy Norsby, Clerk/Treasurer Rachelle McDougall, and Maintenance Crew Matt Miller.

**Agenda**

A **motion** was made by Supervisor Dennis Beise and seconded by Supervisor Norsby to adopt the agenda as printed. **Motion carried unanimously**.

**Meeting Minutes**

A **motion** was made by supervisor Troy Beise and seconded by Supervisor Norsby to approve the regular meeting minutes from August 6, 2024 as printed. **Motioned carried unanimously.**

**Continued Items**

**Pay Equity**

The board continued this item to the next meeting.

**Maintenance**

Maintenance Crew Matt Miller was present and updated the board that they have been cleaning ditches and culverts. The board and Miller discussed the temporary access on 30th St. SE. Miller told the board that the resident is still using the temporary access and would like to keep the access. Miller stated part-time employee Schlagel recommended a 12” culvert could be installed. The board will discuss this access when the resident attends the meeting.

Miller updated the board that Ziegler is repairing the loader and parts have been ordered.

**New Items**

**Planning Commission Recommendations from August 6, 2024**

A **motion** was made by Supervisor Norsby and seconded by Troy Beise to approve the August 20, 2024, Planning Commission recommendations. **Motion carried unanimously**.

**Supervisor Joel Kjome** – Supervisor Kjome gave an update about the leaking roof which may be caused by a heating and cooling unit that is on the roof and causing condensation within the unit. Supervisor Norsby will contact the heating and cooling company that maintains the unit and have them check it for issues.

**Supervisor Nancy Norsby** – None

**Supervisor Troy Beise** – Supervisor Troy Beise discussed City of Hanover Fire Board meeting he attended prior to this meeting. During the fire board meeting it was mentioned that the 2025 budget will be the same as 2024. Also mentioned was that Hanover Fire received an average of 24 calls per year from Rockford Township residents. Also from 2019 to the current date there have been a total of approximately 121 calls have been received from residents of Rockford Township. Hanover Fire workers comp budget increased and in 5-10 years they will be looking at an equipment upgrade which would be a trade-in of a pickup and purchasing a mutual aid vehicle.

Supervisor Troy Beise informed the board that Clerk McDougall submitted eight complaint forms and recommended the board meet with the Employment Attorney. Included in the complaints is a medical document and request for accommodations. The board discussed contacting Employment Attorney Susan Tindal about the time and date that would work best to meet.

A **motion** was made by Supervisor Troy Beise and seconded by Supervisor Dennis Beise to approve the board contact the Employment Attorney Susan Tindal regarding the complaints submitted by Clerk McDougall. **Motioned carried by a unanimous vote.**

**Supervisor Dennis Beise** – None

**Supervisor** **Otten** – Buffalo Youth Shooting Sports contacted Supervisor Otten and requested the use of the hall for their group. The board did not agree to have the group use the hall as they had in previous years. Supervisor Otten will contact the group and inform them the building would not be available for use.

**Clerk/Treasurer –** None

**Funds Report** - None

**Review of Claims**

A **motion** was made by Supervisor Norsby and seconded by Supervisor Troy Beise to approve the claims #5311 to claim #5328 for $196,963.61 including payroll. **Motion carried unanimously.**

**Adjourn Meeting**

Supervisor Otten adjourned the meeting at 7:21 p.m.

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**Dale Otten (Chairperson)**

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**Rachelle McDougall (Clerk/Treasurer)**